Appointment of a Teacher of Design & Technology

The Head Master invites applications from well-qualified and dynamic Product Design graduates to teach Design & Technology throughout the school to A Level. The successful candidate will be expected to take up his or her appointment on 1 September 2015, initially for a 12 month period.

The School

Eton College, which was founded by Henry VI in 1440 for 70 scholars, has over the years become a boarding school catering for 1300 boys. It is the largest boarding school for boys in the United Kingdom.

There are about 260 boys in each of the five year groups. The great majority of boys enter the school aged 13 via the Common Entrance examination, but about 80 or so enter by competing in the King’s Scholarship examination held in May every year. Almost all boys complete five years in the school, take A levels during their two years in the Sixth Form, and go on to a wide range of universities in the United Kingdom or abroad, 60-80 in most years taking up places at Oxford and Cambridge. A small number of boys enter the school for the two Sixth Form years only. The school is governed by the Provost and Fellows.

Henry VI intended Eton to provide a free education for 70 scholarship boys. There are still 70 King’s Scholars, 14 of whom are admitted each year via the scholarship examination. In recent decades additional scholarship schemes have been established: Sixth Form Scholarships, New Foundation Scholarships for boys entering the school at 13 (both restricted to boys in state schools in the United Kingdom) and Music Scholarships. In any year there are now some 130 scholarship boys in the school, and about one boy in five is in receipt of financial assistance through scholarships or bursaries.

Boys study a broad curriculum during their first year and then choose their GCSE and IGCSE courses that run through the second and third years. Most take about 10 GCSEs or IGCSEs at the end of their third year. In the Sixth Form boys usually take three or four subjects at A level, in most cases supplementing their programme from the wide range of non-examined courses on offer. Assessment is linear, with AS and A2 being sat together in Year 13. The Pre-U is also offered in a growing number of subjects. Standards are generally high, with in excess of 90% of all GCSEs taken awarded grades A*/A and well in excess of 95% awarded A/B at A level. Teachers usually take classes at all levels of the school, and may have an opportunity to offer topics of particular interest to them as non-examined optional courses.

We will expect the successful candidate to be involved in the school community in a number of ways:

As a Teacher of Design & Technology

In Year 9, all boys experience Design & Technology alongside other creative subjects, following internally designed courses lasting around 6 weeks. Approximately 40 boys go on to study the subject in Years 10 & 11 where we offer the CIE IGCSE Design & Technology Resistant Materials option. Boys wishing to take the subject at A-level currently study Edexcel Product Design.

The Design Department consistently achieves excellent results in public examinations, with 82% of IGCSE candidates gaining an A or above in 2014. The Engineering and Design Society hosts a wide range of speakers on a variety of subjects.
The Design Schools moved into new accommodation four years ago and adjoins the Art Department. It incorporates a range of excellent facilities including CAD Studios, an Engineering Workshop with Hot Metals Area, Multi-media Workshop, and Materials Store/Prep-room. Rooms are well equipped with a variety of traditional and CNC machine tools including 3D printers. The department is staffed to ensure it is available to pupils outside of formal timetabled hours, including afternoons, some evenings and weekends. Current staffing includes three teachers and two technicians.

**Main Purpose of Job**

To teach Design & Technology at secondary level. The successful candidate should be able to teach Resistant Materials to IGCSE standards and contribute to the delivery of AS/A2 Product Design.

The post holder will work alongside the existing staff to play an important part in maintaining excellent standards in the department. The ability to inspire pupils and to engage with them in a constructive and supportive manner is essential.

This post will be for a 12 month fixed term contract. The start date is 1 September 2015. Single accommodation will be provided.

**Principal Accountabilities**

**Working with Boys**

- To take responsibility for teaching classes in yrs 9 and 10 and to provide assistance with lessons in yrs 11-13
- To cover lessons when required
- To assist with supervision outside of timetabled time ensuring a safe working environment

**General Duties**

- To prepare schemes of work and teaching resources as required
- To assist with the preparation and ordering of materials and equipment as necessary
- To contribute towards managing the workshop environment
- To carry out administrative and other functions related to the smooth running of the department
- To ensure that all safety and security procedures are met

**Maintaining Standards**

- Maintain tidiness, cleanliness and contribute to good housekeeping throughout the building
- Attend training courses, trade shows, etc. to stay abreast of developments in Design & Technology

**Knowledge and Skills:**

- Must be able to motivate, inspire and engage with teenagers
- Must be able to sketch and render with markers and other graphic media
- Must be competent in the use of a range of tools and equipment including CAD and CNC machinery
- Must be able to make high quality product design models
- Must have an awareness and appreciation of the need for high standards
- Experience of working in a teaching environment would be an advantage
- Must have a knowledge of materials and methods of construction
As a Tutor:

All Eton boys have a personal tutor, in addition to their house master, who is responsible for their academic progress and the delivery of Personal, Social and Health Education (PSHE). Boys meet in groups of about six with their tutor every week to discuss general academic matters and to pursue courses of study intended to develop their awareness of personal relationships, sex- and drug-related issues, moral behaviour and so forth.

All teachers are expected to contribute to this tutorial programme for which training is given and supporting materials provided. The role of tutor is a central part of the life of a teacher and is an essential part of a boy’s experience of Eton life. Tutors of younger boys are encouraged to involve themselves in the lives of the boarding-houses from which their pupils are drawn, and are expected to visit their pupils in those houses during the term.

As an Enthusiast:

A schoolmaster is far more than a classroom teacher and a tutor, and the school expects its teachers to contribute whole-heartedly to other aspects of school life by drawing upon their own interests and enthusiasms. The richness of the life of the school depends upon teachers who, for example, coach games, direct plays, support and organise society meetings, and take boys on trips to concerts and the theatre locally and in London. Boarding-school life also requires teachers on occasion to give of their time at weekends and in the evenings in order to supervise and support boys in the many activities the school offers.

Remuneration & Accommodation

There are approximately 155 full-time teachers at Eton. All teachers are accommodated at the school in flats or houses or sometimes (in the case of single teachers) in “colonies” shared with three or four others, which is a good way of beginning at Eton and learning about it.

Accommodation is provided for full-time staff free of rent, council tax, buildings insurance and general maintenance costs. Applicants will be asked about their accommodation needs on appointment so that the school can plan ahead. The Eton College salary scale is substantially above that for the state sector, and teachers are expected to be committed to the total life of the school. All teachers are able to join the Teachers’ Pension Scheme.

Induction and Probation

Eton’s appointment, induction and probation procedures satisfy the statutory requirements that allow NQTs to achieve QTS and register with the Department for Education.

All teachers joining Eton will have the benefit of guidance by an experienced and trained mentor. The school believes in, supports and resources an extensive system of professional development and training, and all teachers are expected to participate in it.

Statutory and Other Checks

All appointments will be subject to a satisfactory Enhanced Disclosure from the Disclosure and Barring Service; the college reserves the right to make other required checks. Applicants should note that the college, in addition to requiring three satisfactory references, is required to seek references from any employment where a candidate has worked with children.

Candidates should ensure that their application form provides sufficient information to enable the college to follow their complete employment and other history since leaving school.

All appointments are conditional upon completion of a confidential pre-employment medical questionnaire and, if needed, a referral to the school doctor.

Candidates invited for interview will be required to provide the college with original documents that verify identity and all qualifications adduced. They will also be required in almost all cases to teach a lesson.
It is the post-holder’s responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact; also to adhere to, and ensure compliance with, the school’s Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, s/he must report any concerns to the Lower Master or to the Head Master.

Applications

Applicants are asked to download and complete the application form and coversheet in full and return it to:

Miss S Douglas, HR Department, Eton College, Windsor SL4 6DJ

or by email to recruitment@etoncollege.org.uk before the closing date.

Further details and an application form can be found on our website:

http://www.etoncollege.com/TeachingPosts.aspx

Applicants are invited to submit their application forms, letters of application, and the names, addresses and telephone numbers of three referees (one of whom at least should be a current employer or, for new graduates, a university supervisor) to the address below. It is the responsibility of applicants to ensure that their referees are willing and able to provide references shortly after the time of application. Testimonials must not be sent.

The closing date for this position is 2 March 2015.

Please note, in light of the considerable number of applications that Eton is pleased to receive for all positions advertised, we will not enter into correspondence with unsuccessful applicants regarding reasons why they were not appointed or interviewed.