BOATMAN
Eton College Boat Club

GENERAL BACKGROUND

Eton College was founded by King Henry VI in 1440 for 70 King’s Scholars. In addition to the King’s Scholars housed in ‘College’, there are now 1,240 ‘Oppidan’ boys at the school in 24 other boarding houses. Eton’s academic results are very good by any standard. The demand for places at the school remains very high notwithstanding the recent recession.

Eton is governed by a Provost, Vice-Provost and ten Fellows. Uniquely, the Provost and Vice-Provost are resident in the College. Both take an important part in Eton’s collective leadership. The Head Master is the CEO; management responsibility is devolved to him.

There are 150 full time academic staff and 650 other staff including domestic staff (in the boarding houses and in the central dining hall), technicians, grounds-men, administrative staff, security, cleaners and a large buildings department. There are also 100 part-time teachers, including visiting music teachers. The school and its immediate grounds and playing fields extend over 400 acres from the north end of Eton High Street to the M4 by Slough, bounded to the east by the Thames and to the west by a railway. There are some 400 school buildings, including staff accommodation; and a 2,000m rowing lake at Dorney.

JOB DESCRIPTION

JOB TITLE: Boatman

DEPARTMENT: Eton College Boat Club

REPORTING TO: Head Boatman
MAIN PURPOSE OF JOB:

To maintain and transport, under the direction of the Head Boatman, the boats and equipment of the Eton College Boat Club (ECBC) fleet, to assist in the maintenance, cleaning and safe administration of ECBC boathouses, to provide safety cover when boys are on the water and to assist with the smooth running of events both at Eton and elsewhere.

PRINCIPAL ACCOUNTABILITIES:

- Routine maintenance of the ECBC fleet, after initial “triage” by the Head Boatman: repairing cracks, holes, rips and tears, etc. Repairs to riggers, fittings, oars as directed; stripping, painting and maintenance of oars. It is expected that a significant proportion of this work will necessarily have to be carried out in the period between the conclusion of the summer racing season and the beginning of the academic year.

- Refurbishment of the ECBC fleet, including Processional boats, according to a scheme of major maintenance as laid down by the Head Boatman and the Master in Charge of Rowing (MICRo).

- Road or river transport of boats or personnel as instructed by Head Boatman or MICRo, where such transport relates to boats, coaches or boys of the external racing fleet.

- Maintenance of function and good order of any coaching launches belonging to the ECBC, including ensuring that outboard engines of such launches are in working order and that launch petrol cans are filled.

- Ensuring that safety and coaching equipment is serviced and available for coaches and coxswains: life jackets, loud hailers, safety kit bags and first aid boxes.

- Accompanying the ECBC on away fixtures as directed by the Head Boatman or MICRo. Typically this would involve:
  a) five sculling and small boat Head Races or Great Britain assessment weekends in the Michaelmas term;
  b) six Head races or Great Britain assessment weekends in the Lent term;
  c) most weekends during the Summer term, including Friday and Saturday of the National Schools’ Regatta (overnight stays) and, at the discretion of the MICRo, parts of GB Junior Final Trials and British Rowing Junior Championships.

- To be in attendance on the Fourth of June celebrations (celebration of the birthday of King George III, Eton’s greatest patron) and to help get the Procession of Boats fleet boated and re-racked.

- To assist as required in manning safety launches on the river or on Dorney Lake when members of the ECBC are afloat.

- To rig boats as requested by Head Boatman or coaches of external racing crews.
• To assist at ECBC bumps races and ECBC Internal regattas.

**KNOWLEDGE AND SKILLS:**

The successful candidate would be working as part of a team, ideally have an interest in Rowing and be prepared to attend job related training enabling them to execute their duties to the highest standards.

Essential: minibus and trailer driving licence (DVLA D1+E)
Desirable: RYA Level 2 Powerboating Certificate, experience of boat building, repair and maintenance and/or good general carpentry skills.

**START DATE:**

March 2015 or soon thereafter subject to references, enhanced Disclosure from the Disclosure & Barring Service (formerly known as the CRB) and medical all of which are satisfactory to the College.

**SALARY:**

£23,000 per annum.

**HOURS:**

40 hours per week, year round. Due to the nature of the post this will often be exceeded during term time with time off available in lieu during the school holidays.

**HOLIDAYS:**

21 days paid holiday per annum, Bank Holidays and non-contractual days between Christmas and New Year’s Day to bridge the gap between the two. When a Bank Holiday falls during a School term you may be required to work on that day and you will be entitled to an additional day’s paid holiday in lieu.

**BENEFITS:**

• Pension scheme
  Employees are enrolled into the College’s Group Personal Pension Plan and can choose either to contribute 4.9% of their salary and the College will contribute 11% or to join the auto-enrolment category where they will currently pay 1% and the College pays 1%. These auto-enrolment amounts will increase gradually over the next few years in line with Government requirements.

• Death in service benefits
This is currently 4 x basic salary.

- **Sports and Leisure Facilities**  
  Employees at the College enjoy free use of the College Gym, swimming pool and tennis courts with subsidised use of other sport facilities, together with free use of the School Library, and free entry to College theatre and concert productions.

- **Childcare Vouchers**  
  The College’s Childcare Voucher Scheme is supplied by Edenred. More details are available from the HR Department.

- **Employee Assistance Programme**  
  All employees have access to counselling services provided by Health Assured. More information is available from the HR Department.

- **Give as You Earn**  
  The College is registered with Give as You Earn. This payroll deduction scheme enables employees to make regular deductions directly from their salary in support of their chosen charity or good cause.

**APPLICATION PROCESS**

Applicants are asked to complete the application form in full and return it by email to recruitment@etoncollege.org.uk before the closing date.

The application form can be found on our website:  
http://www.etoncollege.com/SupportStaffVacancies.aspx

The closing date for this position is **13 February 2015**.

If you have any questions about the recruitment process please contact Robert Geurtsen, Human Resources Department, on 01753 370564.

*Under the Health and Safety at Work Act 1974 all employees are required to take reasonable precautions to safeguard the health and safety of themselves, contractors, boys and visitors who may be affected by their acts or omissions whilst at work.*

*Employees are required to acquaint themselves with the College’s health and safety policy and associated procedures relevant to their area of work or activity. All accidents, incidents or potential hazards must be promptly reported to the head of*
department and the College Health and Safety Officers. Employees must undertake the appropriate health and safety training as required by the department.

All appointments with the College will be subject to two references, a medical report and an Enhanced Disclosure from the Disclosure and Barring Service, all of which must be satisfactory to the College. In addition the College is required to contact any former employers in whose employment the applicant has worked or volunteered with children.